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From: Public Affairs [pubaffairs@lsu.edu]
Sent: Monday, September 08, 2008 5:54 PM
To: Broadcast_LSU_Faculty_Staff@gateway.lsu.edu
Subject: FW: Additional Guidance Regarding Changes to Academic Calendar for Staff and Faculty

E-MAIL TO FACULTY AND STAFF

As indicated in an earlier message, this e-mail is intended to provide additional guidance regarding the classes that will be held on Saturdays. In addition, we are also including other pertinent information regarding changes we have made because of the closure of the University for Hurricane Gustav.

ACADEMIC CALENDAR

Below are the events and dates that we revised in the fall semester academic calendar.

Closure for Hurricane Gustav	September 2
Classes resume, 7:30 a.m.	September 8
Final date for dropping courses without receiving a grade of "W"	September 9
Final date for adding courses for credit, making section changes and registering late	September 11
<i>Final date for adding thesis and dissertation research; final date for "degree only" registration</i>	September 11
<i>Final date for submitting to Graduate School applications for master's and doctoral degrees to be awarded at fall commencement</i>	September 12
<i>Final date for departments to recommend to Graduate School appointment of examining committees (requests for final examinations) for degrees to be awarded at fall commencement</i>	September 19
<i>Final date for submitting to Graduate School general examination reports for doctorates to be awarded at spring commencement</i>	September 19

Fall Holiday CANCELLED October 9-10

The remainder of the academic calendar is unchanged.

SATURDAY CLASSES

We appreciate everyone's patience as we have worked on the details regarding making up the classes that would have met last Tuesday (09/02/08) and Wednesday (09/03/08). We have determined that the best way to accommodate all classes and not cause significant scheduling and room reservation problems is to designate specific Saturdays for making up Tuesday and Wednesday classes. The following list indicates which Saturdays are designated for making up Tuesday and

Wednesday classes. Make-up classes are to occur at the same time and location as is regularly scheduled. Faculty are asked to notify students of the make-up date as quickly as possible. Should faculty have hardships regarding the Saturday make-up schedule, please contact the Office of the Registrar.

Tuesday classes: Saturday, September 20 **OR** Saturday, October 11

Wednesday classes: Saturday, October 4 **OR** Saturday October 18

LSU TUITION AND FEES REFUND DATES

Following the amended academic calendar the following are the adjusted refund dates for LSU tuition and fees. Please be aware that these dates do not represent the refund dates for auxiliary services (e.g., residential life, food service, etc.).

Tuesday, September 9 – Last day to receive a 90% refund

Friday, October 3 – last day to receive a 50 % refund

The Office of Academic Affairs and LSU Emergency Operations Center